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Approved For Release 2002/06/18 : CIA-RDP84-00951R000400010021-6

Executive for Administration and Management

23 April 1948

Chief, Reference Center

Current Objective; Biographic Intelligence

1. NSCID No. 8, probably to be issued in the near future, will assign to CIA primary responsibility among the IAC agencies for biographic intelligence concerning foreign scientists. Biographic Register does not now have available a sufficient number of cleared personnel to maintain all current operations while, in addition, making a concentrated effort to meet its new responsibility. It therefore becomes necessary to reorient current operations, and to schedule the most efficient possible deployment of available manpower. The following plan will be put into effect upon the issuance of the Directive:

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2. Current services to CIA analysts, and to outside agencies through OGD, must be continued. [redacted] (Chief of the Intelligence Section in the Biographic Intelligence Register), and three of his five analysts will remain on dock in the M-Building to service all requests.

3. The State Department Indexing Service will be discontinued, for the time being, unless State is willing that it be continued by provisionally cleared personnel. All cleared personnel must be employed upon classified work in the areas of primary responsibility.

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4. Navy Department files will be dealt with first. Two of the five intelligence analysts, probably [redacted] will be directed to report daily to Room 4000, Navy Department. They will take with them the analyst reports already prepared by CIA for foreign scientists, together with an alphabetic index to them. They will then check the analyst reports and index against Navy Department files, adding new information to the analyst reports as necessary and making up new reports for scientists not in the CIA index. They will stick to this job until the Navy Department files on foreign scientists are completely exploited. If the Navy Department offers, as it did a year ago, to lend segments of its files to CIA then the two analysts will perform the same duties but in the M-Building.

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5. Air Force Files, now being developed, will be dealt with by [redacted] (Acting Chief of the Register). He will maintain close contact with the Air Force project, making such trips to Wright Field as may be necessary, and will extend all possible assistance to Air Force in the planning of their operation. Insofar as possible he will ensure that tabulation and coding systems used at Wright Field are identical with those used by CIA. He will also attempt to arrange exchange of biographic data between CIA and Wright Field in the form of punched cards and abstracts.

6. War Department Files will be approached only after the Navy Files have been exploited, as it is likely that Army cooperation will be less

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reluctant when CIA has more to offer from its own files.

7. State Department Files will be dealt with last, as it is unlikely that they contain records on foreign scientists who are not also recorded in files of the other agencies.

8. Reference Center will make every effort to obtain additional cleared personnel for Biographic Intelligence Register.

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